NHS

Health Education
Yorkshire and the Humber

2015-16 ARCP Timetable for F2's

Date	Action
Prior to Wednesday 22 June 2016	• Educational Supervisors to complete End of Year Report • Foundation Trainees to complete "Foundation Form R" as part of the ARCP/ revalidation process (to be saved on ePortfolio and copy provided to local Foundation Administrator) • Foundation Trainees complete online F2 Destinations survey • Local ARCP panels are established / convened.
Wednesday 15th June 2016	• ePortfolio virtual Lock Down for FY2 trainees
Wednesday 22 June 2016 - Wednesday 29 June 2016	• ARCP Panel to review the ePortfolio and any additional ARCP evidence submitted. • FTPD assigns an ARCP outcome to the trainee via the F2 ARCP outcome form on the ePortfolio. **NB** Dates for period covered on ARCP outcome form is 05/08/2015 to 02/08/2016. • Trainee to sign the F2 ARCP outcome form via ePortfolio within **10 working days** of the ARCP panel meeting. • Foundation Administrator to return the 5.2 Checklist of Evidence and Form Rs for F2s to the Foundation School by post. 29 June 2016 – 50% to be completed 6 July 2016 – 100% to be completed
Thursday 30 June 2016 – Thursday 7 July 2016	• FSD to review the ARCP panel's recommendation. • FSD will sign the F2 ARCP outcome form on the ePortfolio for those trainees awarded with an Outcome 6 (if satisfied) • Programme Support Team issues the "**Foundation** Achievement of Competency Document (**FACD**)" to confirm successful completion of the F2 year.
From Wednesday 22 June 2016	• Programme Support Team invites trainees with expected Outcomes 3 or 4 to attend a Central Foundation ARCP Panel held as follows: **NYEC** • Monday 27th June 2016 • Tuesday 28th June 2016 • Monday 4th July 2016 • Tuesday 12th July 2016 (mop up) **SYFS** • Friday 1st July 2016 (pm) • Monday 4th July 2016 (all day) • Thursday 7th July 2016 (am) • Monday 18th July 2016 (mop ups) **WYFS** • Wednesday 29th June 2016 • Thursday 30th June 2016 • Thursday 7th July 2016 • Monday 11th July 2016 (mop up) **NB:** Trainees wishing to appeal the outcome of the ARCP Panel must do so in writing to the Postgraduate Dean within 10 working days after the ARCP has taken place.

Thursday 28 July 2016	• 3rd HEYH Foundation Schools Appeals Panel (Sheffield) – covers 4th, 6th & 7th ARCP dates **Deadline to appeal 21st July 2016**
Wednesday 5 August 2016	• Trainees start specialty training